

**SLS Council Meeting
GVEP – LeRoy Services Center
December 11, 2012**

Call to order: 3:08

Members present: Lynne Blum, Chair; Christine Ferris, Secretary; Chris Harris, SLS; Chris Allen, Deb Donohue, Kristie Miller, Matthew Perry, Technology Rep. from Alexander CSD; Pat Finnerty (Pioneer Library System); Nicki Lerczak (GCC)

Members Absent: Jill Feine, Anne-Marie Gordon

Minutes from last meeting:

Motion for approval of the minutes as modified by Kristie, seconded by Chris A.. Minutes were approved.

New Business:

Defining the Role of Council

- There is a document on state website that defines the role of council. Section 90.18 discusses this.
- Council recommends policy, do long-range and short-range planning, and evaluated the system's services.
- Council is "quasi-governing body" and should be structured and run like a board of trustees, with officers, by-laws, official minutes, etc.
- We are out of compliance with some of this, so we will work on this.

Review of Plan of Service and SLS Vision

- It is a 5-year plan going from 11-12 to 15-16 school years.
- For the most part, we are following the plan. The plan should be reviewed annually and revised as needed.
- Union Catalog is updated two times a year by the systems. Others using Fish can update their catalogs at any time.
- Fivesystems will be taken offline over the break so that some maintenance can be done (Dec. 27-28). This information will be sent out to members ASAP.
- For ILL, within GVEP, the borrower assumes responsibility for cost of lost. Other systems charge for lost books.

- The courier system that SLS pays for is working well. The bus mail is a problem. SLS is looking into other options for deliver to districts.
- Chris will come to out and do an evaluation of our programs (element #4) if we request it.
- It was proposed to do a quarterly newsletter (instead of a monthly one) (element 7).
- To improve communication, establish “office hours” where people can Skype into the SLS office for questions (element 4).
- There is an April 30th deadline for revisions to be made to Plan of Service, so we will continue to converse over email in the meanwhile.
- The Plan of Service is the SLS Vision.

Review of SLS Budget

- Travel is in the Plan of Service and is a required part of SLS activities.
- Decreased costs to Library Automation and Media Library while increasing services.
- Chris handed out SLS budget. There is about \$6,000 unencumbered. 813 is supplemental, 814 is categorical for library automation, and 815 is operational.
- SLS is funded at 20% less than it should be and it is thus understaffed.
- SLS is doing everything it can to maintain programming. Readers to Writers has been cut.

SLS Forum

- Chris would like some community guidelines.
- Does the forum need to be policed?
- Discussion
- Matthew suggests a smiling person for each person as an avatar.
- Chris is willing to speak to individual people if he/she has concerns.

Digies

- They are going regional.

For future discussion...WE Books

Motion to close: Chris Allen, seconded by Kristie. Motioned carried.
 Ended at 4:40.